

NORTHERN TELEPHONE COOPERATIVE, INC.
PO Box 190
Sunburst, MT 59482

SENSITIVE RECORDS REQUEST FORM

The Purpose of this Form is to allow Northern Telephone Cooperative, Inc. to trap requested, sensitive call activity information. To obtain such information for law enforcement, you must follow certain steps:

- (1) contact Northern Telephone Cooperative, Inc. and request a trap
- (2) fill out this form
- (3) inform Northern Telephone Cooperative, Inc. of the approximate date and time of each offending call
- (4) cooperate with law enforcement once we turn the trapped information over to them

Forms that are incomplete or not returned promptly may not be processed. Northern Telephone Cooperative, Inc. will only send the requested information to your local police department or law enforcement official. That agency may permit inspection by you. These measures are necessary to protect your identity, and to safeguard your personal privacy appropriately.

I. General Information (please print or type all information)

Customer Name: _____

Service Address: _____

City: _____

State: MT Zip: _____

Contact Number: (____) _____

II. Sensitive Information Services Descriptions

You are requesting a **Trap and Trace**.

A **Trap and Trace** captures the originating telephone number of an incoming call. It will **not** reveal the content of the communication, identify the parties to a communication, or indicate whether a call was connected. It only reveals that one telephone number dialed another telephone number at a certain time on a certain date.

1. Customer Initiated Trace Feature: This is the preferred method to **trap** a call record and is activated by dialing *57. Immediately after receiving a disturbing call hang up the phone to receive dial tone. Then pick up the phone to confirm dial tone and dial the appropriate feature code. Hang up the phone and record the date and time of the call. It is the responsibility of the customer to contact Northern Telephone Cooperative, Inc. as annoyance calls are received and to provide the date and approximate time of each requested annoyance call. This is a pay per-use feature.

2. Trap and Trace Device: A customer may instead request that a **Trap** and Trace device be placed on the requested line. Unless otherwise requested, a **Trap** and Trace will be placed on the

requested line(s) for only 21 days. During this period, it is the responsibility of the customer to contact Northern Telephone Cooperative, Inc. as annoyance calls are received and to provide the date and approximate time of each requested annoyance call.

III. Requested Sensitive Information

Please provide the telephone number(s) upon which you would like to obtain information pursuant to this form. Note: Only subscribers/customers may request this information and only for the subscriber's own telephone numbers.

IV. Instructions

Please send this form by facsimile to **406-937-7530** or mail original to:

Attn: Wayne L. Vick, Manager
Northern Telephone Cooperative, Inc.
PO Box 190
Sunburst, MT 59482

If you need further assistance, please call Northern Telephone Cooperative, Inc. at 406-937-2114. Please mail or fax your offending call log to us every seven (7) calendar days for the duration of the established **Trap** and Trace.

V. Authorization and Acceptance of Conditions

Northern Telephone Cooperative, Inc. policy is in accordance with federal and state laws, including, but not limited to:

- The federal wiretap statute ("Title III"), 18 USC 2510 *et seq.*, which requires a probable cause order from a judge for real-time interception of the content of voice and data communications,
- The Electronic Communications Privacy Act of 1986 ("ECPA"), 18 USC 2701 *et seq.*, setting standards for access to stored email and other electronic communications and to transactional records (subscriber identifying information, logs, toll records), and
- The pen register and **trap** and trace statute, enacted as part of ECPA, 18 USC 3121 *et seq.*, governing real-time interception of "the numbers dialed or otherwise transmitted on the telephone line to which such device is attached."

By making this request, I understand that I am asking Northern Telephone Cooperative, Inc. to investigate, review, tabulate, and perform other such acts as will require a full review of my sensitive telephone usage information, demographic information gathered, optional features I may have ordered, and usage data for all my services. This may include, but is not limited to, my name and address, and information collected regarding outgoing and/or incoming calls (including the length, telephone number, and names and addresses of calls). I fully understand the sensitive nature of this information and the need to safeguard the information.

I understand that Northern Telephone Cooperative, Inc. is performing this service at my request only, and as such, will use reasonable efforts to obtain the information I have requested. However, I expressly understand and agree that the information I have requested may not be available in the form I have requested, or at all, and that Northern Telephone Cooperative, Inc.'s ability to satisfy my request is contingent upon many engineering and operational contingencies that may fail. Therefore, the requested information may not be available.

I hereby expressly authorize Northern Telephone Cooperative, Inc. to cooperate with (i) law enforcement authorities in completing this request, and (ii) other telephone or governmental authorities, if in the sole opinion of Northern Telephone Cooperative, Inc. this is necessary in order to complete this request. Such cooperation may include providing identifying information

about me. This request includes a full waiver of any and all of my rights concerning Customer Proprietary Network Information (CPNI). CPNI is commonly called the "Customer record" and includes the Customer's service(s) selection(s), any demographic information gathered, optional features the Customer has ordered, and usage data for services.

I agree to indemnify and hold harmless Northern Telephone Cooperative, Inc. Inc., their officers, directors, successors, assigns, employees, and agents, from any and all liability resulting from any and all actions, whether direct or indirect, and results regarding this information inquiry, including but not limited to, any CPNI or customer privacy issue, any disclosure of such information, failure to provide the requested information or for the information to lead to a particular result, or any other liability whatsoever resulting from the investigation and release of my sensitive customer and usage information by Northern Telephone Cooperative, Inc. and/or Northern Telephone Cooperative, Inc. Inc.

I hereby acknowledge that I have the legal authority to and do hereby authorize Northern Telephone Cooperative, Inc., and/or its employees, subsidiaries, its subsidiaries, and authorized agents (collectively "Northern Telephone Cooperative, Inc.") to perform any and all acts necessary to effectuate my desire for Northern Telephone Cooperative, Inc. to provide such sensitive information to an appropriate governmental representative.

Signed: _____

Date: _____

Printed Name : _____

Business Name (if applicable): _____